

भारत सरकार  
Government of India  
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय  
Ministry of Electronics & Information Technology  
इलेक्ट्रॉनिक्स निकेतन, 6, सी जी ओ कॉम्प्लेक्स, नई दिल्ली-110003  
Electronics Niketan, 6, C G O Complex, New Delhi-110003  
Website: www.meity.gov.in

संख्या 3(4)/2018-B.M.  
No.....

दिनांक 5.2018

Date.....

DUE DATE : 09.05.2018 AT 2.30 P.M.  
OPENING DATE : 11.05.2018 AT 3.30 P.M.

To


*As per list enclosed.*

Subject : Invitation to quote for highest rate for one year w.e.f. 1.4.2018 to 31.3.2019 for the lifting of waste paper and from the premises of Electronics Niketan, 6 CGO Complex, Lodi Road, New Delhi-110 003.

Sir,

We have the pleasure to invite you to quote/offer for your **highest rates** for the under mentioned job(s):

Sl.No.	Job Description	Unit	Amount
1.	Weekly removal of waste paper (about 25-35 gunny bags per month approximate 30 kg. each gunny bag from the premises of Electronics Niketan (Terms and conditions as per Annexure-I)	Annual amount	

  
(B.D.SHARMA)  
Joint Director

N.B.

1. The instructions given on page 2 & 3 should be carefully noted/complied with.
2. The bidders are welcome to attend the opening of quotations with permission on the date/time given above.


Signature of the Party\_\_\_\_\_

Name and Address of the Party\_\_\_\_\_

Contact No. \_\_\_\_\_

## INSTRUCTIONS

1. Quotation letter should be addressed by designation and the sealed envelopes with lac containing the quotations be addressed by name to the officer signing this inquiry with Superscribed the name of the work in the top of envelop **“Removal of Waste Paper.”**
2. Security Deposit : The quotation must accompany Demand Draft for Rs.2,000/- in favour of Pay & Accounts Officers, MeitY as Security. The same will be adjusted/returned as the case may be.
3. The quotation complete in all respect must reach the undersigned or before the due date/time. The quotations will be opened on the same day in the presence of bidder(s) on request.
4. Rates should be quoted ex-godown; including charges for packing and loading on truck for lifting from the premises of the Department.
5. The rates quoted should be inclusive of all duties and taxes viz. Excise Duty, Sales Tax and/or any other charges.
6. The Ministry reserves the right to accept or reject any quotation without assigning any reason whatsoever.
7. Incomplete quotation not accompanying Security are liable to be rejected.
8. **Quotation must be sealed with lac.**

  
(B.D.SHARMA)  
Joint Director(B)

List of Local Kabariwal

Sl.No.	Name & address of the firms
1.	M/s. Santoshi C/o. Shri Ajiot Singh 2028/4, Gaon Pijanji Kotlamubarakpur New Delhi-110003 -----
2.	Shri Sagar Kabariwala 14/100, Dakshinpuri New Delhi-110062 -----
3.	M/s. Kamlesh Kumar, C/o Shri Suresh 2/384, Trilokpuri Delhi-110092 -----
4.	M/s. Naim Scraps Shop No.129, MeharChand market New Delhi-110003 -----
5.	Shri Sanjya Kabariwala 1/64 madangeer New Delhi-110062 -----
6.	Shri Akash Waste Paper contractor B-318, JJ Camp Tigri New Delhi-110062 -----
7.	Shri Deepak Kumar Kabariwala Shop No.1958/1Pilangi Kotlamubarakpur New Delhi-110003. -----
8.	M/s. Rajender Kumar 243, Aliganj Kotlamubarakpur New Delhi-110003 -----
9.	Md. Akaram C-105,DA Flate Mata Sundari Road New Delhi10011. -----
10.	Shri Ashu Kabariwala Shop No.14, Railway Crossing Sewa Nagar, New Delhi-110003 -----