

Response to Pre bid queries - Request for Proposal (RFP) for engagement of Event Management Agency for “8th anniversary of MyGov”

Tender ref. no. 7(18)/2022/InCEP/MyGov dated 17 June 2022

Tender ID: 2022_MyGov_695233_1

S. No.	RFP Page No.	Relevant Section/ Annexure of RFP	Relevant Content from RFP	Agency's Query/ Comment	Draft Response
1	23	8.12. Earnest Money Deposit (EMD)	The bidder is required to submit EMD of Rs. 10,00,000 (Ten Lakh) only in the form Demand Draft (DD) in favour of MyGov-Digital India Corporation. The validity of EMD should be 3 months from the date of submission of Bid.	Bidder registered with MSME should be allowed for EMD Exemption	Bidder can submit Bid Security Declaration in place of EMD. Refer corrigendum.
2	15	7.1. Pre-Qualification Criteria	The bidder should have an average annual turnover of minimum INR 100 Crore during the last five audited financial years (FY 2016-17, FY 2017-18, FY 2018-19, FY 2019-20 & FY 2020-21).	Why is the requirement Minimum Average Annual 100 cr turnover? If the event is of 4-5 cr, the same can easily be handled by any agency which has a turnover of 20-25 cr.	Turnover Criteria is revised to average annual turnover of minimum INR 25 Crore during the last five audited financial years (FY 2016-17, FY 2017-18, FY 2018-19, FY 2019-20 & FY 2020-21). Refer corrigendum
3	7	Earnest Money Deposit (EMD)	The bidder is required to submit EMD of Rs. 10,00,000 (Ten Lakh) only in the form Bank Guarantee valid for one year or Demand Draft (DD) in favour of MyGov-Digital India Corporation before last date and time of submission of bid.	Can we give the MSME registration certificate for the exemption of the EMD Rs.10,00,000.00 (Ten lakh)?	Bidder can submit Bid Security Declaration in place of EMD. Refer corrigendum.

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4	15 & 16	7.1 PRE-QUALIFICATION CRITERIA SR. NO-2 And 7.2. Technical Evaluation Criteria Sr. no-1	The bidder should have an average annual turnover of minimum INR 100 Crore during the last five audited financial years (FY 2016-17, FY 2017-18, FY 2018-19, FY 2019-20 & FY 2020-21). Average annual turnover (T) during the last five Financial Years (FY 2016-17, FY 2017-18, FY 2018-19, FY 2019-20 & FY 2020-21). (i) T ≥ 200 Cr - 25 Marks (ii) 200 > T ≥ 150 Cr - 20 Marks (iii) 150 > T ≥ 100 Cr - 15 Marks	Can we give an average annual turnover of Minimum INR 15 crore during the last five audited years (FY 2016-17, FY 2017-18, FY 2018-19, FY 2019-20 & FY 2020-21)?	Refer corrigendum for turnover criteria.
5	15	7.2. Technical Evaluation Criteria SR. NO-3	THE AGENCIES SHOULD HAVE SUCCESSFULLY EXECUTED AT LEAST 2 LARGE EVENTS EACH OF VALUE MORE THAN INR. 3 CR. FOR GOVERNMENT OF INDIA/STATE GOVT. WITH VVIPs DURING THE PAST 5 YEARS. THE CONTRACT/ WORK ORDER SHOULD BE IN THE NAME OF BIDDER.	Can we give the multimedia work orders & mega awairness campaign with each of value more than INR. 3 cr. For government of india/state govt. With vvips during the past 5 years?	No change. As per RFP requirement.
6	16	7.2. Technical Evaluation Criteria SR. NO-2	Experience of the agencies in successfully executing large events each of value more than INR. 3 Cr. for Government of India/State Govt. with VVIPs during the past 5 years (i) 4 (Four) or more major events - 25 Marks (ii) 3 (three) major events - 20 Marks (iii) 2 (two) major events - 15 Marks	Can we give others major events less than value of 3 cr. for the marking?	No change. As per RFP requirement.

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7	16	7.2. Technical Evaluation Criteria SR. NO-4	<p>Presentation should cover following</p> <p>i. Understanding of event requirements</p> <p>ii. Work plan of Event</p> <p>iii. Innovative- Creative Ideas/ Solution/ Approach for successful execution of event</p> <p>iv. Core team structure, SPOC -event manager</p>	<p>We have to give and submit the presentation together or later after shortlisted?</p> <p>We have to submit with the bid proposal only one cv for the spoc event manager as per annexure -11 ?</p>	<p>Copy of presentation should be submitted as part of bid (as stated in the RFP).</p> <p>Yes, only one CV for the SPOC needs to be shared for our consideration. Refer RFP</p>
8	15	7.1 Point 4 / Pre-Qualification Criteria	Signed Letter of empanelment with Bureau of Outreach and Communication (BOC) as a multimedia agency under Category 'A'	We have not received any letter from BoC, but it can be seen on BoC's website in Empaneled Tab.	May be verified and considered. Copy of the website document may be attached.
9	16	7.2 Point No.1 / Technical Evaluation Criteria	(i) T ≥ 200 Cr - 25 Marks	Due to COVID, two years were badly affected request change for Maximum Marks for Turnover below 200 Crores.	Refer corrigendum
10	17	7.4 / Final Combined Evaluation	The evaluation criteria is 30 (Technical) and 70(Financial)	Request if it can be reversed to 70 (technical) and 30 (Financial), To give the best competition on technical and financial else it will be purely L1.	No change. As per RFP requirement.
11	23	8.12 / Earnest Money Deposit (EMD)	The bidder is required to submit EMD of Rs. 10,00,000 (Ten Lakh) only in the form Demand Draft (DD) in favour of MyGov-Digital India Corporation. The validity of EMD should be 3 months from the date of submission of Bid.	EMD Exemption for MSME's (Attached Memorandum from Ministry of Finance, Govt. of India)	Bidder can submit Bid Security Declaration in place of EMD. Refer corrigendum.

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12	15	Section 7.1.1.iv: Pre-Qualification Criteria	Should have been in business in this fields at least for last 10 years	Kindly provide exemption for Startups/MSMEs registered under StartUp India programme by Government of India for years of incorporation	No change. As per RFP requirement.
13	15	Section 7.2: Pre-Qualification Criteria	The bidder should have an average annual turnover of minimum INR 100 Crore during the last five audited financial years	Kindly provide exemption for Startups/MSMEs registered under StartUp India programme by Government of India for annual turnover	Bidder can submit Bid Security Declaration in place of EMD. Refer corrigendum.
14	15	Section 7.3: Pre-Qualification Criteria	The agencies should have successfully executed at least 2 large events each of value more than INR. 3 Cr. for Government of India/State Govt. with VVIPs during the past 5 years	Kindly provide exemption for Startups/MSMEs registered under StartUp India programme by Government of India for prior experience	No change. As per RFP requirement.
15	15	Section 7.3: Pre-Qualification Criteria	The agency should be empanelled with Bureau of Outreach and Communication (BOC) as a multimedia agency under Category 'A'	Kindly provide details on how to get empanelled with Bureau of Outreach and Communication (BOC) to be able to file this tender.	May contact BOC for further information
16	23	8.12 / Earnest Money Deposit (EMD)	The bidder is required to submit EMD of Rs. 10,00,000 (Ten Lakh) only in the form Bank Guarantee valid for one year or Demand Draft (DD) in favour of MyGov-Digital India Corporation before last date and time of submission of bid	PLEASE ALLOW MSME	Bidder can submit Bid Security Declaration in place of EMD. Refer corrigendum.

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17	15	Section 7.2: Pre-Qualification Criteria	The bidder should have an average annual turnover of minimum INR 100 Crore during the last five audited financial years (FY 2016-17, FY 2017-18, FY 2018-19, FY 2019-20 & FY 2020-21)	PLEASE ALLOW Minimum 20 Crore	Refer corrigendum
18	23	8.11. Partnership	Consortiums are not allowed for this engagement. The bidding entity must be a single entity duly registered under the applicable laws of country.	PLEASE ALLOW JVM Consortiums	No change. As per RFP requirement.
19	15	Pre Qualification Criteria	The agencies should have successfully executed at least 2 large events each of value more than INR. 3 Cr. for Government of India/State Govt. with VVIPs during the past 5 years.	Please consider Corporate Client's also	No change. As per RFP requirement.
20	15	7. Eligibility Criteria and Evaluation Process 7.1. Pre-Qualification Criteria	The agency should be empanelled with Bureau of Outreach and Communication (BOC) as a multimedia agency under Category 'A' Or The agency empanelled by BOC through RFE no.22201/DCID/Creative Prod/2122 dated 21.11.2021	Can this empanelment be waived off if a company is eligible for the rest of the criteria? (Company Profile Attached on mail)	Refer corrigendum
21	15	7. Eligibility Criteria and Evaluation Process 7.1. Pre-Qualification Criteria	The agency should be empanelled with Bureau of Outreach and Communication (BOC) as a multimedia agency under Category 'A' Or The agency empanelled by BOC through RFE no.22201/DCID/Creative Prod/2122 dated 21.11.2021	1) Request for consideration: participation of empaneled Event Agencies by Ministry of Culture, Govt. of India, also being utilised by all central ministries for various celebrations under aegis of "Azadi Ka Amrit Mahotsav", in the	Empaneled Event Agencies by Ministry of Culture, Govt. of India, for various celebrations of "Azadi Ka Amrit Mahotsav" dated 23rd November, 2021 has been added in Pre-qualification criteria. Refer corrigendum.

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				tender of celebrating "8th anniversary of MyGov" event for better competitive bids & innovative event ideas.	
22	15	Section 7.2: Pre-Qualification Criteria	The bidder should have an average annual turnover of minimum INR 100 Crore during the last five audited financial years (FY 2016-17, FY 2017-18, FY 2018-19, FY 2019-20 & FY 2020-21)	2) The turnover & other PQ criteria may be reviewed as per requirement of your work/ laid procurement guidelines of GOI. for increased participation and better competition, in the larger benefit of this prestigious event.	Turnover and PQ Criteria can be revised keeping average annual turnover of minimum INR 25 Crore during the last five audited financial years (FY 2016-17, FY 2017-18, FY 2018-19, FY 2019-20 & FY 2020-21). Refer corrigendum