Name of the Division/Section: IPHW Division

S.No.	Name and Designation of the officer	Work allocation	Assisted by	Reporting to
1.	Nirmod Kumar, Director	• Nodal officer for Electronics Hardware Schemes PLI/SPECS/EMC /MSIPS. • Investment Promotion and 300$B Mission • Atmanirbhar Bharat Mission. • Section/ Administrative matters of Electronics Hardware Division. {Through US(IPHW)}	Sci-E(AFK) Sci-D(NKG) Sci-D(RRT) Sci-D(AKY) US(IPHW) Sci-C(AS) Sci-C(AKM)	JS(Elect.)
2.	Sh. Prashant Kumar, Scientist-F	• Semiconductor Programme Implementation • Advocacy and Industry Promotion of Semiconductor Programme • GaN Incubator at IISc Bengaluru • SCL Mohali related Matters • Electronics Development Fund • CHIMS	Sci-D(MKY) Sci-C(AC) Sci-B(RG)	JS(Elect.)
3.	Dr. Bharat Kumar Yadav, Scientist-E	• Matters related to Bi-lateral/ Multilateral Trade Agreements • WTO matters including ICT Disputes, STC (Special Trade Concerns), etc. • Atma Nirbhar Bharat – LED Manufacturing • BIS matters related to standardization in Electronics & IT • BIS cases being forwarded by BIS for review/consent of the Ministry in the context of new registration/model inclusion • Exemption and Deferment under Compulsory Registration Order (CRO) • Complaints under CRO • Surveillance activity under	Sci-C (SKB)	GC(AN)

		CRO • ESI portal for surveillance under CRO • Court cases pertaining to CRO-related issues • Electronics Repair Services Outsourcing (ERSO) policy		
4.	Sh. T R Choudhary, Scientist-E	• Work related to CRO (Coverage of products & exemption under CRO) • M-SIPS (QPR, Appraisal reports, AC, Payment to Appraisal Agency, IFCI, CDAC and Administrative Matters etc.), Atam-Nirbhar TV and other relevant work. • CCTV related cases • Public procurement Order and related including matters related to registration of companies from countries sharing land border with India • Trade analysis • TEVC • RoDTEP • DGFT matters (advance authorization restricted licenses)	Sci-C(Alax)	GC(AN)
5.	Sh. Atif Faiz Khan, Scientist-E	• All matters related to Production Linked Incentive Scheme for IT Hardware • Atma Nirbhar Bharat –IT Hardware and Telecomm Equipment Manufacturing • Coordination with MAIT • PLI IT hardware 2.0 • **Investment Promotion** • ESDM PMU Management (requirement of resources and extension only) • Supply Chain Meets for setting up of global supply chain /vendors manufacturing base in India • One to one meeting with ESDM companies	Sci-B(SS)	Dir(NK)

		• ESDM Promotion Project with STPI • Project Development Cell (PDC) Reviews • Coordination with Invest India • Promotional Events in India and Abroad • Workshop/ Seminar/ CEO Roundtable to attract investment in ESDM sector • Coordination with Other Industry Associations • Investment Promotion – Japan, Korea, US, Europe(Country notes)		
6.	Sh. Neetesh Kumar Gupta, Scientist-D	• All matters related to Electronics Manufacturing Clusters (EMC) scheme • All matters related to Modified Electronics Manufacturing Clusters (EMC 2.0) scheme (from initiation of the proposal, appraisal, approval, monitoring, disbursal, change in project activity, cost downsizing, units product line eligibility, QPRs and other related issues) • Matters related to Information Technology Investment Region (ITIR) Policy • Centre- State and Inter-Ministerial matters related to EMCs • Setting up of Semiconductor Park /HiTech Park • Atma Nirbhar Bharat – Industrial Electronics Manufacturing		Dir(NK)
		• National Centre on Flexible Electronics (NCFlexE) at IIT Kanpur	-	GC(AN)

7.	Sh. Mukul Kumar Yadav, Scientist-D	• Semiconductor Programme Implementation • Semiconductor Fab Scheme • Display Fab Scheme • Compound Semiconductor • Semiconductor ATMP • India Semiconductor Mission • Modernisation of SCL, Mohali • Semiconductor PMU • Establishment of Gallium Nitride (GaN) Ecosystem • Quad and International cooperation on Semiconductor • Semiconductor Skill development program and Training Programme • Semiconductor Supply chain and equipment manufacturing. • Semiconductor R&D • Atma Nirbhar Bharat – Strategic Electronics Manufacturing.	Sci-B(RG)	Sci-F (PK)
8.	Sh. Rashmi Rathi Tiwary, Scientist-D	• PLI for Large Scale Electronics Manufacturing • Atma Nirbhar Bharat – TWS, Hearables and Wearables Manufacturing	Sci- C(RJ)	Dir(NK)
		• "TRIAC-EDM – by NIELIT" Project • Social Media Activities of IPHW and investment promotion related activities. • Workshop/ Seminar/ CEO Roundtable to attract investment in ESDM sector • Hand holding of Investment promotion team for Promotional Events in India and Abroad • Investment Promotion – Australia, Taiwan, China and Other Asian Countries(country notes) • Visa Facilitation to Electronics industry		

| 9. | Sh. Ravinder Kr Meena, Scientist-D | • AtmaNirbhar Bharat – Mobile Phone

• Phased Manufacturing Programs (PMP)
• Tariff / Tax structure - Matter pertaining to Basic Customs Duty (BCD) on electronic goods
• Annual Budget Exercise for rationalization of tariff structure for electronic goods.
• Matters pertaining to pre-installed Apps (Bloatware) Regulations in mobile phones {Through Sc-E(BKY)}
• Mobile and Electronic Devices Export Promotion Council (MEDEPC) {Through Sc-E(BKY)}
• CoE on AMOLED at IIT Chennai {Through SC-E(BKY)}
• iCAS
• Technical matters pertaining to mobile phones including NavIC, Panic Button, Cell Broadcasting (CB) for disaster alerts, FM feature, etc.
• Implementation of uniform charging port in electronics devices | Sci-B(KD) | GC(AN) |
| 10. | Sh. Saurabh Ranjan, Scientist-D | • CRO- Policy matters
• Technical regulations
• Development of standards, change in standards/concurrent running of standards
• HSE matters
• Series guidelines
• Notification of new products under CRO
• Policy Matters related to MoEF
• HWM Rule,
• PWM Rules
• E-waste Rules
• Permission of import of e-waste, hazardous waste and other waste
• AMTZ- COE | | GC(AN) |

		• CCDC • Atmanirbhar Bharat PCB • DGFT Policy matters • Restricted Licenses • HS Classification		
11.	Sh. Anil Kr Yadava, Scientist-D	• Execution of Modified Special Incentive Scheme • Coordinating with Appraisal Consultant (PwC, EY, and Accenture), Verification Agency (M/s IFCI Limited) and 3rd Party Agency, Disbursement of the application, organising meetings with applicant. • Processing various disbursement issues post approval of the applications gross block, threshold etc. • Follow-up with applicants for submission of Quarterly Progress Report • Development, maintenance of the CDAC portal • Matter related to Impact Assessment of M-SIPS • Matters related to Budget of M-SIPS • Matter related to Thematic Audit of M-SIPS • Administrative matter of the Scheme • Atma Nirbhar Bharat –Auto Electronics Manufacturing		Dir(NK)
12.	Sh. D.S. Rawat Under Secretary	• All financial Matters. • All administrative matters • Parliament Matters/Parliamentary Standing Committee • Annual Plan/Budget/Expenditure	IPHW Section	Dir(NK)

		- Management - Annual Report - Vision document/Write up for various publications of other Ministries - State folder for PMO/Monthly summary - Information to EP Division on Output Outcome Monitoring Framework. - Budget announcement, Year Book, Economic Survey, etc. - Information sought by VIPs through Coordination Division on Electronics Manufacturing - Allocation of fund under various heads for incurring expenditure of relevant schemes/projects - Various returns of Hindi Section/O&M Section - Review and weeding out of old files/ record - RTI matters - Public Grievances - Audit matters, furnishing record to Audit - Updation of various information on the websites and portals. - SGOs/Working Group matter - Nomination of officers in various committees - Matter related to UCs, Unspent balances - Nodal Officer of two standalone schemes (Semi-conductor and PLI) in addition of Promotion of Electronics & IT Hardware - Opening of TSA/Assignment account and mapping with the scheme - Payment of various PMUs to NISG - Other miscellaneous matter			

		assigned from time to time.		
13.	Sh. Abhinav Sharma, Scientist-C	• Execution of Modified Special Incentive Scheme • Issuance of Acknowledgement for MSIPS follow up applications • Coordinating with Appraisal Consultant (PwC, EY, and Accenture) and applicants for Appraisal of the applications. • organizing meeting with applicants / appraisal consultants to resolve the issues • Processing various amendment requests post approval of the applications such as change in timeline, change in capex, change in location etc. • Follow-up with applicants for submission of Quarterly Progress Report • Providing inputs w.r.t. Scheme • Providing inputs for development, maintenance of the CDAC portal • Administrative matter of the Scheme • AtmaNirbhar Bharat –STB manufacturing		Dir(NK)
14.	Sh. Ashish Kumar, Scientist-C	• Scheme for Promotion of Manufacturing of Electronic Components and Semiconductors (SPECS) • Coordinating with Appraisal Agency (M/s. IFCI), Appraisal of the application, organising meetings with applicant, Organising Meetings of Clarification Committee on products under SPECS, Executive Committee and Governing Council.		Dir(NK)

		- Coordinating with Appraisal Agency (M/s. IFCI) for Disbursement under the scheme - Matter related to payment to Appraisal agency - Processing various amendment requests received from probable applicants such as product inclusion, product eligibility etc. - Follow-up with applicants for submission of Quarterly Progress Report - Standardization of SPECS Dashboard - Coordination with ELCINA - AtmaNirbhar Bharat – Electronic Components		
15.	Sh. Alaxhendra, Scientist-C	- Public Procurement (Preference to Make in India) Order 2017 (PPP-MII) related work. - Matters related to registration under Rule GFR 144(xi) of companies from countries sharing land border with India. - Work related to Ratification of Norms for Adavanced Authorization Application.		Sci- E(TRC)
16.	Ms. Rashi Jain, Scientist-C	- PLI for Large Scale Electronics Manufacturing - Visa Facilitation to Electronics industry - Atma Nirbhar Bharat – TWS, Hearables and Wearables Manufacturing - Workshop/ Seminar/ CEO Roundtable to attract investment in ESDM sector - Hand holding of Investment promotion team for Promotional Events in India and Abroad		Sci- D(RRT)

		• ESDM PMU Management (requirement of resources and extension only) • Supply Chain Meets for setting up of global supply chain /vendors manufacturing base in India • One to one meeting with ESDM companies		
17.	Sh. Avinash Chauhan, Scientist -C	• Industry promotion of semiconductor and display fab. • Industry promotion of compound semiconductor, ATMP/OSAT. • Semiconductor R&D. • Semiconductor Skill Development. • International cooperation in semiconductor and display domain.		Sci- F(PK)
18.	Ms. Kriti Gupta, Scientist-C	• CRO- Policy matters • Technical regulations • Development of standards, change in standards/concurrent running of standards • HSE matters • Series guidelines • Notification of new products under CRO • Policy Matters related to MoEF • HWM Rule, • PWM Rules • E-waste Rules • CCDC • DGFT Policy matters • Restricted Licenses • All other work assigned from time to time		Sci –D(SR)

19.	Sh. Suresh Kr Balai, Scientist -C	• CRO Exemption		Sci –E(BKY)
20.	Sh.Ramakrishna Govindu, Scientist -B	• Semiconductors& Display Fabs • ATMP/OSAT • Advocacy and Industry Promotion of Semiconductor • CHIMS • EDF • Atmanirbhar activities- Strategic Electronics • India Semiconductor Mission (ISM)		Sci-F(PK)
21.	Sh. Sachin Singhal, Scientist -B	• All matters related to Production Linked Incentive Scheme 2.0 for IT Hardware • FDI Matters related to Electronics industry. **Investment Promotion** • ESDM PMU Management (requirement of resources and extension only) • Supply Chain Meets for setting up of global supply chain/vendors manufacturing base in India • One to one meeting with ESDM companies • ESDM Promotion Projects with STPI • Project Development Cell (PDC) Reviews • Coordination with Invest India • Promotional Events in India and Abroad Workshop/Seminar/CEO Roundtable to attract investment in ESDM sector • Coordination with other Industry Associations		Sci-E (AFK)

		• Investment Promotion – Japan, Korea, US, Europe(Country Notes)		
22.	Sh.Manish Kumar, Scientist-B	• Work related to SPECS(with Sci-C(AKM)) • Payment of Appraisal and Verification Fee to Project Management Agency(M/s IFCI Ltd.) • Follow-ups with Applicants for timely Submission of Quarterly Review Reports(QRRs) under SPECS • Co-ordination in organizing Clarification(Technical) Committee, Executive Committee(EC) & Governing Council(GC) meetings under SPECS • Input related matters(to other ministries, state- wise, applicant wise & other as and when solicited) • Work related to EMC/EMC2.0 under the guidance of Sc-D(NKG) • AtmaNirbhar Bharat –STB manufacturing(with Sc-C(AS)) • Atma Nirbhar Bharat – Auto Electronics Manufacturing (with Sc-'D'(AKY))		Sci- D (NKG) Sci-C (AKM)
23.	Sh. Kapil Dalmiya Scientist B	• Matters related to tariff & Custom duty • Matter related to mobile Manufacturing & PMP		Sci- D(RKM)
24.	Sh. D.K. Verma, Section Officer	• Matters related to Utilization Certificates • Matters related to work allocation • Matters related to	Sh. Neeraj, ASO Sh. Pankaj, ASO	Under Secretary (IPHW)

#	Name	Work		
		nomination of members in committee • Digital India Programme – Coordination • Annual Plan / Budget Management • Parliament Matters / Standing Committee • Audit Matters • Folders for GC / IPHW Review / Other meetings • Working group / SGoS • Administrative matters of Division • PMO/VIP References • Monthly summery • RTI/Public Grievances • Creation of E-Sanction/sanction • Annual Report • Collection and compilation of data for onward submission to coordination division • State folder for PMO • Outcome/Output monitoring framework • Maintenance of expenditure/Grant and file register • Related work and Misc. work as assigned time to time	Sh. Manish Panwar, SSA Sh. Amit Khatri, SSA Sh. Sandeep SSA	
25.	Sh. Pankaj, ASO	• Digital India Programme– Coordination • Annual Plan/Budget Management • Parliament Matters / Standing Committee • Audit Matters • Working group/SGoS • Folders for GC / IPHW Review/ Other meetings • Related work and Misc. work as assigned time to time.	SO(IPHW)	US(IPHW)

26.	Sh. Neeraj, ASO	• Administrative matters of Division • PMO/VIP References • Monthly summary • Draft Cabinet Notes • 1000 Days MeitY's Vision • Related work and Misc. work as assigned time to time.	SO(IPHW)	US(IPHW)
27.	Sh. Manish Panwar, SSA	• Creation of E-Sanction • Annual Report • Collection and compilation of data for onward submission to coordination division • State folder for PMO • Outcome/Output monitoring framework • Maintenance of expenditure/Grant and file register • Maintenance of Sanction folder • Related work and Misc. work as assigned time to time	SO(IPHW)	US(IPHW)
28.	Sh. Amit Khatri, SSA	• Matters related to RTI • Matters related to Public Grievances • Matters related to Record and Maintenance • Generation of E-bill • Generation of E-Sanction • Tour/LTC Claims • Related work and Misc. work as assigned time to time	SO(IPHW)	US(IPHW)

| 29. | Sh. Sandeep, SSA | • Matters related to Utilization Certificates
• Matters related to work allocation
• Generation of E-bill
• Generation of E-Sanction
• Tour/LTC Claims
• Matters related to Periodical Report
• Matters related to list and Gist of IPHW
• Matters related to nomination of members in committee
• Matters related to Record and Maintenance
• Related work and Misc. work as assigned time to time. | SO(IPHW) | US(IPHW) |