

## INSTRUCTIONS FOR APPLICANTS TO ATTEND THE WORKSHOP THROUGH VC

1. Applicants are requested to go through the tutorial (video and documents) uploaded in the portal before attending the workshop.
2. Only company officials with their company ID are allowed to attend the workshop. Participation of third party requires MeitY approval.
3. Applicants are requested to ensure good internet speed with minimum/no background noise during the workshop to avoid any inconvenience.
4. Applicants are requested to confirm their presence before two working days of the workshop with sharing of case specific queries over mail.
5. Invitation link to join the workshop will be shared prior to workshop on official email ids only.
6. **Contact Person for workshop-** Siddharth Lavania (Manager, IFCI)  
([m-sips@ifcilttd.com](mailto:m-sips@ifcilttd.com), Ph. No. 7054055658)