

No: 2(25)/2018-Pers.I  
Government of India  
Ministry of Electronics & Information Technology  
Electronics Niketan  
6, CGO Complex

New Delhi- 110003  
Dated: 19.12.2020

**OFFICE MEMORANDUM**

Subject: **Filling up of one vacant post of Legal Officer in Level-13 of Pay Matrix Rs. 123100-215900/- in Indian Computer Emergency Response Team (ICERT), a Statutory Body of Ministry of Electronics and Information Technology (MeitY) on deputation (including short-term contract)/absorption or re-employment basis.**

The undersigned is directed to say that Indian Computer Emergency Response Team (ICERT), a Statutory Body of Ministry of Electronics and Information Technology intends to fill up one vacant post of Legal Officer in Level-13 of Pay Matrix Rs. 123100-215900/- on deputation (including short-term contract)/absorption or re-employment basis. The complete details including eligibility conditions as per notified RRs of the post is enclosed as Annexure-I and is also available at [www.meity.gov.in](http://www.meity.gov.in) & [www.cert-in.org.in](http://www.cert-in.org.in)

2. The pay and allowances, eligibility and service condition of the officer selected to the post of Legal Officer will be governed by the provisions laid down in the Recruitments Rules of the post published vide Ministry of Electronics and Information Technology, Notification No. 1(5)/2016-Pers.III dated 20<sup>th</sup> November, 2017 (Published in the gazette of India vide GSR 1443(E) on 20<sup>th</sup> November, 2017) as amended from time to time and as per norms prescribed by DoPT/DoE.

3. Application from eligible officers in the prescribed proforma (in duplicate) may be forwarded through proper channel to the Joint Director (Personnel) Ministry of Electronics and Information Technology, Electronics Niketan, 6 CGO Complex, New Delhi within 60 days from the date of publication of the advertisement in the Employment News, along with photocopies of up-to-date ACRs/APARs for the last 5 years, duly attested (on each page) by an officer of the level of Under Secretary or above, Vigilance clearance Certificate & Integrity Certificate. Cadre Controlling Authority may also kindly certify to the effect that the particulars furnished by the officer have been verified and found correct. Candidate once selected against the post will not be allowed to withdraw his candidature.

4. Applications received after the due date or without ACRs/APARs or otherwise found incomplete or unsigned or not received through proper channel will not be considered. If at any point of time it is found that the information furnished by the candidate was incorrect in any respect or forged /fabricated documents were presented by any candidate, his/her candidature will be cancelled and in case the candidate has already joined the post, his services shall be summarily terminated.

5. It is requested that the vacancy may be given wide publicity in all the offices under their control.



(P. Victor Albuquerque)  
Deputy Director (Pers.)  
Tel: 24364757

To,

1. All Ministries/Departments and its Statutory Bodies and Autonomous Bodies in the Government of India
2. The Chief Secretaries of all State Governments/UTs
3. Department of Public Enterprises: for giving wide publicity amongst PSUs.
4. Department of Personnel & Training: for hosting on their website for wide publicity.
5. DG(NIC)/DG(STQC).
6. DG(ICERT)/CCA/CEO(UIDAI)
7. DD(ABC): for circulating to all autonomous bodies under the control of MeitY.
8. Intra MeitY Notice Board.
9. Webmaster MeitY for hosting on the website of MeitY.
10. Webmaster ICERT for hosting on the website of ICERT.