

NATIONAL INSTITUTE OF ELECTRONICS & INFORMATION TECHNOLOGY (NIELIT)

(An Autonomous Society under the administrative control of Ministry of Electronics and Information Technology, Government of India)

ADVERTISEMENT FOR FILLING UP THE POST OF DIRECTOR GENERAL

Ministry of Electronics and Information Technology, MeitY invites Applications from eligible candidates for filling up the post of **Director General, NIELIT**.

National Institute of Electronics & Information Technology (NIELIT) (erstwhile DOEACC Society), an Autonomous Scientific Society under the administrative control of Ministry of Electronics & Information Technology (MeitY), Government of India, was set up to carry out Human Resource Development and related activities in the area of Information, Electronics & Communications Technology (IECT). NIELIT is engaged both in Formal & Non-Formal Education in the area of IECT besides development of industry oriented quality education and training programmes in the state-of-the-art areas. NIELIT has endeavoured to establish standards to be the country's premier institution for Examination and Certification in the field of IECT. It is also one of the National Examination Body, which accredits institutes/organizations for conducting courses in IT in the non-formal sector. The Society, with its Headquarter at New Delhi, has Forty Three (43) centers at all over India.

The Director General is the Chief Executive of the Society and has Administrative and Financial powers to implement decisions of the Governing Council / Management Board, evolve strategies and plans for proper management of the Society. The Director General:-

- (i) Shall be responsible for planning, management and running of NIELIT under the overall guidance of the Governing Council;
- (ii) Shall be required to lead a group of professionally qualified team of IECT & management personnel at NIELIT Centres and Managers of all Institutes accredited for 'O', 'A', 'B' & 'C' level courses;
- (iii) Will interact with leading IT Education and Training Experts / Officers from Academia, Industry and Government;
- (iv) Shall be responsible for preparation of five Year Plans, Annual Plans, budget etc., of the Society and its Centres, apart from developing new education and training programmes in the emerging areas of IECT for implementation in the non-formal sector.
- (v) Shall exercise such administrative and financial powers as contained in the NIELIT's Memorandum of Association, Rules & Regulations, or as delegated to him by the Governing Council from time to time.
- (vi) Shall be the Member Secretary of the Governing Council.

1. The post of Director General, National Institute of Electronics & Information Technology (NIELIT) carries the pay scale of Level-15 in the Pay Matrix (Rs. 1,82,200 - Rs. 2,24,100/-) and is proposed to be filled by either of Direct Recruitment / Absorption/ Deputation (including short term contract) modes. The tenure of the post filled through Direct Recruitment / Absorption mode is upto the age of superannuation (as per the applicable rules of NIELIT) and if the post is filled through Deputation mode, the tenure would initially be upto 5 years or upto the age of superannuation, whichever is earlier.

2. Eligibility Criteria

EDUCATIONAL QUALIFICATIONS AND EXPERIENCE

A. Direct Recruitment

I. Essential Educational Qualifications and Experience:-

(a) Educational Qualification

Bachelor Degree in Engineering / Technology in Electronics / Electricals / Electronics & Communications / Telecommunication / Computer Science / Information Technology or Masters in Computer Applications or M.Sc in Physics / Design / Mathematics / Statistics / Electronics / Applied Electronics / Operation Research / Total Quality Management / Information Technology with 25 years of post qualification experience.

OR

Master's Degree in Tech./Engineering in Electronics / Electricals / Electronics & Communications / Telecommunication / Computer Science with 22 years of post qualification experience.

OR

Ph.D in any of the above cited subjects with 17 years of post qualification experience.

(b) Essential Experience:

The candidate must have atleast 5 years experience in Senior Management Capacity.

II. Desirable:

Thorough knowledge of (i) Policies of Government of India (ii) Corporate Management.

B. Absorption/ Deputation (including short term contract):-

Officers of the Central Government or State Government or Public Sector Undertaking or Autonomous Bodies:-

(a) holding analogous post on regular basis

OR

with three years regular service in Pay Scale of Level 14 in the Pay Matrix (Rs. 1,44,200 – 2,18,200/-) in the Parent Cadre or Department.

AND

(b) Possessing the Qualification(s) and experience prescribed for Direct Recruitment mode.

Note 1: Period of deputation (including short term contract) in another ex- cadre post held immediately preceding this appointment in the same or other Organisation or Department of the Central Government shall ordinarily not exceed five years.

Note 2: The maximum age limit for appointment by Deputation/ Deputation (including short-term contract) shall not be exceeding 58 years as on the closing date for receipt of applications.

Note 3: The maximum age limit for appointment by Absorption basis shall not be exceeding 56 years as on the closing date for receipt of applications.

3. Age Limit

On the closing date of application:

(i) **For Direct Recruitment** : 50 years.

For candidates belonging to Scheduled Castes (SC) and Scheduled Tribes (ST), the age limit would be 55 years on DR mode (i.e. 50 + 5 years relaxation).

For candidates belonging to Other Backward Classes (OBC), the age limit would be 53 years on DR mode (i.e. 50 + 3 years relaxation).

(ii) **For Absorption**: 56 years.

(iii) **For Deputation/ Deputation (including short-term contract)**: 58 years.

Note 1: Age relaxation to be given to Government Servants would be governed in accordance with DoPT's instructions issued from time to time.

Note 2: Five years age relaxation in DR mode to the serving employees of Autonomous Societies under MeitY.

Note 3: The crucial date of determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those residing in remote areas such as Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Union Territory of Ladakh, Lahaul and Spiti District and Pangi Sub-Division Chamba District of Himachal Pradesh, the Union Territory of Andaman Nicobar Islands or the Union Territory of Lakshadweep).

4. GENERAL:

- (i) The application, complete in all respects, in the prescribed proforma along with the attested copies of certificates relating to qualifications, experience, date of birth etc., should reach by or before the last date. For this purpose, **last date for receipt of application would be the day falling after 45 days from the date of publication of the advertisement in the Employment News.** Further, the envelope containing the application should be superscribed as "**Application for the post of Director General, NIELIT**" and addressed to the Deputy Director (ABC Division), Ministry of Electronics and Information Technology (MeitY), Electronics Niketan, 6-CGO Complex, Lodhi Road, New Delhi- 110003.
- (ii) For applicants from Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Union Territory of Ladakh, Lahaul and Spiti District and Pangi Sub-Division Chamba District of Himachal Pradesh, the Union Territory of Andaman Nicobar Islands or the Union Territory of Lakshadweep, the last date will be **15 days beyond the last date of receipt of application.**
- (iii) Those who are working in Government / PSUs / Autonomous Bodies are required to send their application through proper channel, along with photocopies of APARs of the last five years duly attested by an officer not below the rank of Under Secretary or equivalent and Vigilance / Disciplinary Clearance. The integrity of the officer may also be certified along with a certificate that no minor / major penalty has been imposed on him.

Note:

1. Applications which are not in conformity with the minimum requirement indicated in the advertisement and also not as per the proper proforma are liable to be rejected.
2. Only short – listed candidates will be called for personal interaction. Mere fulfilling of minimum requirement as laid down in the advertisement does not qualify a candidate to be called for personal interaction.

The candidates may also refer to the following websites for application proforma and other details with respect to this advertisement:

www.meity.gov.in; www.nielit.gov.in ; www.persmin.gov.in and www.ncs.gov.in