





राष्ट्रीय इ–गवर्नेंस प्रभाग इलैक्ट्रोनिक्स और सूचना प्रौद्योगिकी मंत्रालय National e-Governance Division Ministry of Electronics & Information Technology

Dated: 15 January 2024

F.N. N-22018/33/2022-NeGD

Corrigendum / Addendum – 2

This is in reference to the Request for Empanelment (RFE) of Consulting Organizations for Implementing Initiatives under Digital India Programme that was floated at Central Public Procurement Portal (CPPP) vide Tender ID 2023_DIT_786826_1 dated 22 December 2023.

2. The response to clarification regarding the pre-bid queries and corrigendum / addendum are attached herewith.

3. The prospective bidders are requested to kindly make note of these and submit the bid in time.

4. This is issued with the approval of the competent authority.

(Prashant Kumai **Director-NeGD**

PRASHANT KUMAR MITTAL Director/Scientist-G National e-Governance Division (NeGD) Ministry of Electronics and Information Technology (MeitY) Govt. of India, New Delhi-110003

Response regarding clarification on the pre-bid queries

S.N.	RFE Section / Para number	Page no.	Reference clause of RFE	Clarification sought by prospective bidder	Clarification by NeGD
1	Clause 3.8 – Important dates	17	Last date for submission of RFE January 15, 2024 by 15.00 hours	Timeline may be extended for bid submission	The last date of bid submissions is extended to 30 January 2024 by 15:00 hours.
					The details on revised change can be seen at Annexure-C1(A) of Corrigendum.
2	Section 3.1 Section 3.2 Annexure-I	10-15 42-51	Pre-qualification criteria and supporting documentary proof.	Pre-qualification and technical qualification criteria may be modified to allow bidder's empanelment application for any one or	The change can be seen at Annexure-C1(B) and Annexure-C1(C) of
	Allicate-1	72-51	Technical Qualification Criteria	multiple chosen categories out of all three categories of work, defined in scope.	Corrigendum.
					A letter to that effect should be submitted
					upfront that prospective bidder is applying for a particular or multiple
					categories of the work, as given in the scope.
					In the pre-qualification criteria mentioned at
					point 4 and point 5 of para 3.1 , the "and" condition may be treated

					as "or", if the prospective bidder is applying for a particular category out of the given three categories. In the technical evaluation criteria mentioned at para 3.2, the maximum marks for each category will be 100 and there will be proportional change for each category. Further relevant details pertaining to pre- qualification and technical qualification criteria can be seen at Annexure-C1(B) and Annexure-C1(C) respectively.
3	-	-	-	Tier based approach for empanelment may be considered.	There is no change.
	-	-	-	Outliers at rate discovery for each role may be seen through.	The L1 rate for each role will be determined after removing the outliers. A quote will be treated outlier if quoted rate

					deviate from the mean by +/- 60%.
4	Point 3 in Annexure-III	53	Point 3 refers to "Whether any Legal Arbitration/ proceeding is instituted against the Agencyor the Agency has lodged any claim in connection with works carried out by them. If yes, please give details."	Point 3 may be removed as black listing clause is already there at pre-qualification criteria.	Point 3 in Annexure-III of RFE document stands omitted.
5	Annexure-IV	56	Copy of work order	Copy of contract may also be considered.	Copy of worker may be read as copy of work order or copy of contract.
6	In Annexure-VII	61-106	Academic Criteria	NIRF ranking for engineering / management institute may also include relevant domain.	AcademicCriteriacolumn is omitted.For each role, rate inINRwithoutGST(Monthly charge) is tobeprovidedwithoutanyconsiderationNIRF ranking.
7	Annexure-VII Subject Matter Expert (SME1) Subject Matter Expert (SME2)	68-69	Columns namely Role and Academic Qualification	Basic education of SMEs may be considered	There is no change in the RFE document as the basic education for SMEs is already mentioned.
8	Section 3.1	11	The bidder should have completed at least IT consultancy projects, each	MSME exemption for work completion may be allowed.	There is no special exemption made to

			of value more than Rs. 1 Crore, in the last Years		waive off experience criteria in the RFE document as the financial and work
					experience requirements are kept nominal to foster competition and empanel competent agencies to deliver quality work in timebound manner.
9	Point 5 of Section 3.1	11	The bidder should have completed at least IT consultancy projects, each of value more than Rs. 1 Crore, in the last Years	In addition to completed project, phase- wise completed project, or payment receipts of Rs 1 Cr or above for ongoing project may also be considered.	The clause should be read as changed and placed at Annexure- C1(B) of Corrigendum.
10	Point 5 of Section 3.1	11	The bidder should have completed at least IT consultancy projects, each of value more than Rs. 1 Crore, in the last 3Years	Time-period consideration of consultancy projects from "the last 3 Years" to "the last 5 years".	The clause should be read as changed and placed at Annexure- C1(b) of Corrigendum.
11	Point 3 of Section 3.1	10	The bidder's total turnover in India in IT and IT enabled consultancy should be an average of Rs. 30 Crores over the last 3 years viz. 2020-21, 2021-22 and 2022- 23.	In point 5 of Annexure-III, turnover from IT and IT enabled consulting services may be considered. The three years may be in sync with Para 3.2.	The clause should be read as changed and placed at Annexure- C1(b) of Corrigendum.
12	Point 5 of Annexure-III	53	Bidder's Turnover (In Rs. Crores) For year 2019-20, 2020-21 and 2021-22	The typo, in sync with Section 3.2, may be corrected to the last three years namely 2020-21, 2021-22 and 2022-23	The clause should be read as changed as follows: Bidder's Turnover (In Rs. Crores)

					For year 2020-21, 2021- 22 and 2022-23
13	Point 5 of Annexure-III	53	<u>Content</u> Consulting services that include Project / Programme Management and advisory services, Domain or cross-domain specific architecture for Digital Ecosystem, Enterprise, and Solutions and Technology management and adoption of Emerging Technologies	The content may be made IT and IT enabled consulting services	The content should be read as follows: IT consulting / advisory services
14	Point 3 of Section 3.1 and Point 3 of Folder 1 in Annexure-I	10 and 42	Content IT and IT enabled consultancy	The content may be read as IT and IT enabled consulting services.	The content should be read as follows: IT consulting / advisory services
15	Section 3.5	16	Consortium is not allowed.	Consortium may be allowed.	There is no change.
16	Point 4 of Section 3.1 and Annexure-I	10-11 42-43	The bidder should have minimum 50 qualified resources in project/program management, AND minimum 50 resources for Technology management and adoption of Emerging Technologies AND minimum 25 resources for Domain or cross-domain specific architecture for Digital Ecosystem, Enterprise, and Solutions	Resource requirement in pre-qualification criteria for three areas of scope namely project/ program management, technology management and architecture may be reduced from 50+50+25 to 25+25+10 respectively.	The clause should be read as changed and placed at Annexure- C1(B) of Corrigendum.
17	Section 5.1.3	23	The qualifying score will be 80 marks out of 100 in the technical evaluation.	Qualifying marks in technical evaluation may be reduced from 80 to 70.	There is no change in the RFE document as

18	-	-	-	The three-folder provision may be allowed at CPPP portal.	the basic education for SMEs is already mentioned. The clause should be read as changed and placed at Annexure- C1(D) of Corrigendum. Bidder should upload documents distinctly in
					three folders, one for 'Pre-qualification criteria', second one for 'Technical qualification criteria' and third one for rate per role mentioned at Annexure-VII.
19	Point 6 of Section 3.1	12	An undertaking (self-certificate) that the bidder hasn't been blacklisted by any central / state Government institution as on the date of submission.	It may be changed to "The bidder is not blacklisted by any central / state Government institution as on the date of submission."	The clause should be read as changed and placed at Annexure- C1(B) of Corrigendum.
20	Point 4 of Section 3.1 Point 1 of Section 3.2 Point 4 of Folder 1 and Point 1 of Folder 2 of Annexure-I	11 13 43 48	For Technology Management and adoption of Emerging Technologies Academic qualification of - BE/M.Tech/MSc (in IT, Math) and MCA	The typo "and MCA" may be replaced with "or MCA".	The clause should be read as changed and placed at Annexure- C1(B) and C1(C) of Corrigendum.
21	Annexure-VII	107	Annual Increment Rate in terms of % age	Rather than overall annual increment, bracket may be put at experience level.	The clause should be read as changed.

					"Annual increment will be determined as per consumer price index on 1 st April of Financial Year after 12 months of empanelment."
22	Section 6.1	25	Penalties	Penalties clause may be removed.	There is no change in the RFE document.
23	Section 7.26	40-41	Paid leave of absence may be allowed at the rate of 1 days for each completed month of service.	Paid leaves be revised from 1 to 1.5 days per month.	There is no change in the RFE document.
24	Section 7.9	34-35	Termination / Withdrawal NeGD reserves the right to withdraw/ terminate empanelment of applicant in any of following circumstances:	The termination / withdrawal right to selected bidder may also be given.	
25	Section 7.18	37-38	Intellectual Property Rights	IPR clause be removed as the firm is not allowed to transfer IPR in the work product	There is no change in the RFE document.
26	Annexure-V	57-58	Non-Disclosure Agreement format	It is requested to allow to refer to the client and the services that have been performed for client for citation / reference purposes if confidential information is not disclosed.	For each citation and reference purpose, the permission from the client may be taken in writing. There is no change in
27	Section 3.3	16	The bidder is required to submit EMD of Rs. 1,00,000 (Rs. One Lakh only) either electronically or through RTGS in the	The account name for EMD NEFT Payment may be provided.	the RFE document. There is no change in the RFE document as it is already provided.

			account of Digital India Corporation -		
			NeGD prior to bid submission		
28	Section 6.1(v)	26	The aggregate liability of the agency under this Agreement, or otherwise in connection with the services to be performed hereunder, shall in no event exceed the total fees payable to the agency hereunder. The preceding limitation shall not apply to liability arising as a result of the agency's fraud or willful misconduct in performance of the services hereunder. In such cases, the liabilities shall be subject to final	Limitation of Liability - Indirect and consequential losses may be excluded from liability.	There is no change in the RFE document.
			determination by the arbitrator.		
29	Section 7.6 Section 2 (b) of Annexure-V	29-34	Section 7.6 <u>Confidentiality</u> The Bidder shall, at all times regard,	It is requested to reduce the survival period of confidentiality obligations to one year post expiry or termination.	There is no change in the RFE document.
	AmicAute-V		preserve, maintain and keep as secret and confidential all Confidential Information and Confidential Materials.		
			Section 2(b) of Annexure-V		
			The Agency to whom this Information is disclosed shall: restrict disclosure of the Information solely to its concerned employees, agents and contractors with a need to know such Information and advise those persons of their obligations		
			hereunder with respect to such Information;		

30	Section 7.9	34-35	Termination / Withdrawal	Termination clause –	An additional clause
				Notification for rectification period of at least	should be read as added
				30 days, prior to invoking the termination	and placed at Annexure-
				clause may be considered.	C1(D) of Corrigendum.

CORRIGENDUM / ADDENDUM

Annexure-C1(A)

Section 3.8 of the RFE document

	S. N.	Activity	Date
ſ	1	Last date for submission of RFE	January 30, 2024 by 15.00 hours
	2	Date of opening of bids	Tentatively on January 31, 2024 at 16.00 hours

Annexure-C1(B)

The change should be read as follows:

Section 3.1 of the RFE document – Pre-qualification Criteria

1. The bidder can apply for one or multiple areas of work as outlined in the scope. They should indicate the areas of interest for the submitted bid and tick mark all the areas interested and provide the documentary proof applicable and relevant for these areas.

Tick mark	Areas of work

- 1. Project/ Programme Management and advisory services
- 2. Domain or cross-domain specific architecture for Digital Ecosystem, Enterprise, and Solutions
- 3. Technology management and adoption of Emerging Technologies

2. The below change w.r.t. pre-qualification criteria may be noted.

SN	Pre-	qualification criteria and supporting documentary proof						
1	The	bidder should be registered with the Goods and Services Tax Network and carry a valid PAN from the Income Tax Department, Government of India.						
	Doci	Documentary Proof						
	i. Copy of PAN Card							
	ii. Copy of Tax Registration including GST							
2	The bidder should produce Articles of Association / registration certificate (in case of registered firms), Bye laws and certificates for registration (in of registered co-operative societies), Partnership deed (in case of partnership firm) Documentary Proof: Copy of Certificate of Registration / Incorporation / Constitutional Document							
3	The bidder's total turnover in India in IT consulting / advisory services should be an average of Rs. 10 Crores over the last 3 years viz. 2020-21, 2021 22 and 2022-23.							
	A certificate from the Chartered Accountant on the audited financial statement and document showing turnover from IT consulting / advis in these years, in original, should be submitted.							

4 Human Resource Strength

(1) For Project/ Programme Management and advisory services

The bidder should have minimum 25 qualified resources in Project/ Programme Management and advisory services having

- Qualification of BE/BTech/MCA and MBA (or any equivalent full time management program of at least 12 months)
- Working experience of at least 4 years in Project/ Programme Management and/or advisory services

(2) For Technology management and adoption of Emerging Technologies

The bidder should have **minimum 25** resources for Technology management and adoption of Emerging Technologies having

- Academic qualification of BE/M.Tech/MSc (in IT, Math) or MCA
- Working experience of at least 4 years in Technology management and/or adoption of Emerging Technologies

(3) For Domain or cross-domain specific architecture for Digital Ecosystem, Enterprise, and Solutions

The bidder should have **minimum 10** resources for Domain or cross-domain specific architecture for Digital Ecosystem, Enterprise, and Solutions having

- Academic qualification of BE / M.Tech / MCA / MSc (in IT and/or Math) and MBA (or any equivalent full time management program of at least 12 months)
- Working experience of at least 7 years in architecture for Digital Ecosystem, Enterprise, and/or Solutions

For above point (1), (2) & (3), the minimum resources (as mentioned above) should be stationed in India and on the payroll of agency for at least last 6 months from the date of submission of RFE. The documentary proof should be provided on agency's letter head that is duly signed by HR Head or authorised signatory of the agency.

5 Experience

(1) For Project/ Programme Management and advisory services

The bidder should have completed at least 3 projects in **project/ programme Management and advisory services**, each of value more than Rs. 1 Crore, in the **last 5 Years** and wherein at least 2 projects should have been executed in India.

	(2) For Technology management and adoption of Emerging Technologies
	The bidder should have completed at least 3 projects in <u>technology management and adoption of Emerging Technologies</u> , each of value more than Rs. 1 Crore, in the last 5 Years and wherein at least 2 projects should have been executed in India.
	(3) For Domain or cross-domain specific architecture for Digital Ecosystem, Enterprise, and Solutions
	The bidder should have completed at least 3 projects in <u>domain or cross-domain specific architecture for Digital Ecosystem, Enterprise, and</u> <u>Solutions</u> , each of value more than Rs. 1 Crore, in the last 5 Years and wherein at least 2 projects should have been executed in India.
	For above point (1), (2) & (3), the phase-wise completed project, or payment receipts of Rs 1 Cr or above for ongoing project will also be considered. The documentary proof of the above projects (as per format given in Annexure-IV) should be provided on agency's letter head that is duly signed by authorized signatory of the agency.
6	An undertaking (self-certificate) that the bidder is not blacklisted by any central / state Government institution as on the date of submission and there has been no litigation with any government department on account of similar service which shall create impact on the performance of the services under this RFP, must be submitted. If any bidder was declared ineligible/ blacklisted/ debarred by the Government of India/State/UT Government, then a clarification note, and revocation order should be produced.
	The documentary proof should be provided on agency's letter head that is duly signed by authorized signatory.

Section 3.2 of the RFE document – Technical Evaluation Criteria

1. The bidder can apply for one or multiple areas of work as outlined in the scope. They should indicate the areas of interest for the submitted bid and tick mark all the areas interested and provide the documentary proof applicable and relevant for these areas.



Areas of work

Project/ Programme Management and advisory services

Domain or cross-domain specific architecture for Digital Ecosystem, Enterprise, and Solutions

Technology management and adoption of Emerging Technologies

2. The below change w.r.t. technical evaluation criteria may be noted.

(1) For Project/ Programme Management and advisory services

SN	Evaluation Criteria	Max. Marks
1	Bidder should have minimum of 25 resources for works in Project/ Programme Management / advisory services	30
	• Having at least 25 qualified resources, 10 marks will be awarded	
	• Having qualified manpower more than 25 (say X), bidder will be given additional marks on linear basis; e.g. (X-25)*10/25	
	• Maximum mark is up-to 30	
	• Qualified resource refers to one having - academic qualification of - BE/BTech/MCA and MBA (or any equivalent full time post graduate management program of at least 12 months), and working experience of at least 4 years in Project/ Programme Management and/or advisory services.	
	The documentary proof should be provided on agency's letter head that is duly signed by HR Head of the agency or authorized signatory of the agency. The resources proposed should be on the payroll of agency for at least last 6 months from the date of submission of RFE. Additional documents such as PF / NPS challan may be asked.	
2	At the time of bid evaluation, each completed project in Project/ Programme Management / advisory services having value more than 1 Crore would be scored as following:	30

	 5 marks for each successfully completing projects in the last 5 financial years as per format, given in Annexure-IV Maximum Mark is 30 marks. Details of submitted project details will be scrutinized as per the format and w.r.t. project/program management perspectives. Required information on the projects/works should be furnished as per Annexure-II and Annexure-IV. The phase-wise completed project, or payment receipts of Rs 1 Cr or above for ongoing project will also be considered. 	
3	 Presentation and demonstration of approach and methodology The assessment will be done on broad parameters as follows: Showcasing the strength of Bidder in terms of human resources, technology expertise and professional delivery of assignments across Central / State Government organisations & Industry in India Capability of the bidder to gather global best practices Showcasing the successfully implemented 2 projects in Project/ Programme Management and advisory services (Conceptualisation, Methodology of implementation, Impact, Current Scenario, Sustainability, Ecosystem Centricity, Innovation done, Risk Strategy, etc) Innovative ways of implementing new & upcoming projects in Project/ Programme Management and advisory services (Conceptualisation, Methodology of implementation, Sustainability Plan, Ecosystem Centricity, Risk Strategy, etc) 	40
	Total	100

(2) Technology management and adoption of Emerging Technologies

SN	Evaluation Criteria	Max. Marks
1	Bidder should have minimum of 25 resources for Technology management and adoption of Emerging Technologies.	30
	• Having at least 25 qualified resources 10 marks will be awarded	
	 Having qualified manpower more than 25 (Say X), bidder will be given additional marks on linear basis; e.g. (X-25)*10/25 	
	Maximum mark is up-to 30	
	• Qualified resource refers to one having –	
	academic qualification of - BE/M.Tech/MSc (in IT, Math)/ MCA	
	and working experience of at least 4 years in Technology management and/or adoption of Emerging Technologies	
	The documentary proof should be provided on agency's letter head that is duly signed by HR Head of the agency or authorized signatory of the agency.	
	The resources proposed should be on the payroll of agency for at least last 6 months from the date of submission of RFE.	
	Additional documents such as PF / NPS challan may be asked.	
2	At the time of bid evaluation, each completed project in Technology management and adoption of Emerging Technologies having value more than 1 Crore would be scored as following:	30
	i. Technology management and adoption of Emerging Technologies	
	• 5 marks for each successfully completing projects in the last 5 financial years as per format, given in Annexure-IV	
	• Maximum Mark is 30 marks.	
	• Details of submitted project details will be scrutinized as per the format and w.r.t. technology / emerging technology management perspectives.	
	Required information on the projects/works should be furnished as per Annexure-II and Annexure-IV. The phase-wise completed project, or payment receipts of Rs 1 Cr or above for ongoing project will also be considered.	

3	Presentation and demonstration of approach and methodology	40
	The assessment will be done on broad parameters as follows:	
	 Showcasing the strength of Bidder in terms of human resources, technology expertise and professional delivery of assignments across Central / State Government organisations & Industry in India Capability of the bidder to gather global best practices. Showcasing the successfully implemented 2 projects in Technology management and adoption of Emerging Technologies (Conceptualisation, Methodology of implementation, Impact, Current Scenario, Sustainability, Ecosystem Centricity, Innovation done, Risk Strategy, etc) Innovative ways of implementing new & upcoming projects in Technology management and adoption of Emerging Technologies (Conceptualisation, Methodology of implementation, Sustainability Plan, Ecosystem Centricity, Risk Strategy, etc) 	
	Total	100

SN	Evaluation Criteria	Max. Marks
1	Bidder should have minimum of 10 resources for Domain or cross-domain specific architecture for Digital Ecosystem, Enterprise, and Solutions.	30
	• Having at least 10 qualified resources 10 marks will be award	
	• Having qualified manpower more than 10 (say X), bidder will be given additional marks on linear basis); e.g. (X-10)*10/10	
	Maximum mark is up-to 30	
	• Qualified resource refers to one having – academic qualification of - BE / M.Tech / MCA / MSc (in IT and/or Math) and MBA (or any equivalent full time management program of at least 12 months), and working experience of at least 7 years in architecture for Digital Ecosystem, Enterprise, and/or Solutions	
	The documentary proof should be provided on agency's letter head that is duly signed by HR Head of the agency or authorized signatory of the agency.	
	The resources proposed should be on the payroll of agency for at least last 6 months from the date of submission of RFE.	
	Additional documents such as PF / NPS challan may be asked.	
2	At the time of bid evaluation, each completed project having value more than 1 Crore in each of the areas given in Annexure-IV would be scored as following:	30
	• 5 marks for each successfully completing projects in the last 5 financial years as per format, given in Annexure-IV	
	Maximum Mark is 30 marks.	
	• Details of submitted project details will be scrutinized as per the format and w.r.t. architecture perspectives.	
	Required information on the projects/works should be furnished as per Annexure-II and Annexure-IV.	
	The phase-wise completed project, or payment receipts of Rs 1 Cr or above for ongoing project will also be considered.	
3	Presentation and demonstration of approach and methodology	40
	The assessment will be done on broad parameters as follows:	

(3) For Domain or cross-domain specific architecture for Digital Ecosystem, Enterprise, and Solutions

 Showcasing the strength of Bidder in terms of human resources, technology expertise and professional delivery of assignments across Central / State Government organisations & Industry in India Capability of the bidder to gather global best practices Showcasing the successfully implemented 2 projects in Domain or cross-domain specific architecture for Digital Ecosystem, Enterprise, and Solutions (Conceptualisation, Methodology of implementation, Impact, Current Scenario, Sustainability, Ecosystem Centricity, Innovation done, Risk Strategy, etc) Innovative ways of implementing new & upcoming projects in Domain or cross-domain specific architecture for Digital Ecosystem, Enterprise, and Solutions (Conceptualisation, Methodology of implementation, Sustainability Plan, Ecosystem Centricity, Risk Strategy, etc) 	
Total	100

Other changes

1. Bidder should upload documents distinctly in three folders, one for '**Pre-qualification criteria**', second one for '**Technical qualification criteria**' and third one for rate per role mentioned at **Annexure-VII**.

2. The section 7.9 at page 34-35 should be read with one additional line

"Notification for rectification period of at least 30 days, prior to invoking the termination clause may be considered."

3. Section 5 - Evaluation Process, the pre-qualification as well as the technical evaluation will be evaluated as per the area of work indicated and relevant details, outlined in Annexure-C1(B) and Annexure-C1(C) respectively.

4. In Annexure-I – Checklist for RFE, the changes as marked out in 'Response regarding clarification on the pre-bid queries and Annexure-C1(B) and Annexure-C1(C)' should be noted and compliance status along with page number be provided.

5. In Annexure-III, the changes as marked out in 'Response regarding clarification on the pre-bid queries' should be noted.

6. In Annexure-IV, the changes as marked out in 'Response regarding clarification on the pre-bid queries' should be noted.

7. In Annexure-VII, the column 'Academic Criteria' referring to NIRF ranking of institutes has been omitted. Bidders are requested to provide the monthly rate of rolebased resources in Indian Rupees (INR) (without GST) irrespective of the column 'Academic Criteria'.

8. All the clarification given in 'Response regarding clarification on the pre-bid queries' should be noted.
