



**Advt. MSH/3/2022-MSH-DIC**

**Digital India Corporation**  
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**Web Advertisement**  
**23.08.2024**

**Digital India Corporation** has been set up by the 'Ministry of Electronics & Information Technology, Government of India', to innovate, develop and deploy ICT and other emerging technologies for the benefit of the common man. It is a 'not for profit' Company under Section 8 of the Companies Act 2013. The Company has been spearheading the Digital India programme of the Government of India, and is involved in promoting use of technology for e-Governance/e-Health / Telemedicine, e-agriculture, e-Payments etc. The Digital India programme promotes safety and security concerns of growing cashless economy and addresses challenges confronting its wider acceptance. It also promotes innovation and evolves models for empowerment of citizens through Digital initiatives and promotes participatory governance and citizen engagement across the government through various platforms including social media.

Digital India Corporation is currently inviting applications for the position of Chief Executive Officer for MeitY Startup Hub (MSH), an Independent Business Division of Digital India Corporation, purely on Contract/ Consolidated basis, as per details given below.

S. No	Name of the Post	No. of Vacancies
1	Chief Executive Officer (CEO)	01

Screening of applications will be based on qualifications, age, academic record and relevant experience. Digital India Corporation reserves the right to fix higher threshold of qualifications and experience for screening and limiting the number of candidates for interview. Only shortlisted candidates shall be invited for selection interviews. Digital India Corporation reserves the right to not to select any of the candidates without assigning any reason thereof.

The details can be downloaded from the official website of DIC, NeGD, MyGov, & MeitY viz. [www.dic.gov.in](http://www.dic.gov.in), [www.negd.gov.in](http://www.negd.gov.in), [www.mygov.in](http://www.mygov.in), & [www.meity.gov.in](http://www.meity.gov.in).

Eligible candidates may apply ONLINE: <https://ora.digitalindiacorporation.in/>



**1. Job Description of Chief Executive Officer, MeitY Startup Hub (MSH) (an Independent Business Division of Digital India Corporation)**

<b>Job Title</b>	Chief Executive Officer (CEO)
<b>Number of posts</b>	1 (One)
<b>Term of appointment</b>	The vacancy is to be filled up purely on a fixed term basis, for the Period of 1 year or until end of the project whichever is earlier. However, the appointment may be extended by a further period of up to one year at a time, not exceeding a total of two years.
<b>Age band</b>	35 to 55 years, as on the last date for submission of applications
<b>Nationality</b>	Indian
<b>Location</b>	New Delhi
<b>Remuneration</b>	Salaries for this position would depend on the qualification and experience of the selected candidate and will be fixed as per the industry norms.

**A. The CEO will be the executive head of MeitY Startup Hub (MSH) and will work under the supervision and guidance of the Innovation, IPR and Startups Division of MeitY and Digital India Corporation (DIC), to achieve the purposes of MSH-IBD, which are as under:**

1. Act as the nodal agency to further the above, including through evolution of a sustainable model for MSH-IBD
2. Assist and support the Ministry of Electronics and Information Technology in programme management of the Hub
3. Implementing of Startup centric MeitY initiatives in promotion of tech startups ecosystem
4. Promotion of innovation and entrepreneurship for tech startups in ICT&E domain
5. Identify gap areas in innovation promotion domain and to make an effort to fulfill these gaps to enable seamless development and growth of tech startups.
6. Conceptualize and evolve new programs/ schemes/ technology R&D proposals to create innovation and entrepreneurship ecosystem through promoting tech startups.
7. Improve performance of incubators, COEs, accelerators, and schemes funded by MeitY through robust and scalable reporting and analytical dashboard.
8. Promote private sector funding in startups through various investment promotion programs
9. Advancement in Intellectual Property creation and innovation development.



**B. The roles and responsibilities of the CEO are as follows:**

1. To strategize and plan for, and to manage the affairs, operations and business activities of MSH-IBD, for achievement of its purposes.
2. To ensure institution and implementation of rules, policies and procedures of MSH-IBD for its proper functioning and the achievement of its purposes;
3. To be responsible for the proper functioning of MSH-IBD and careful observance of rules, policies and procedures;
4. To provide leadership to the members of staff of MSH-IBD and encourage their development;
5. To nurture tech startups ecosystem in India through creating path breaking schemes and programs in association with MeitY and its stakeholders
6. Promote the MeitY startup policy through comprehensive research and consultations with startups and ecosystem stakeholders
7. Overall strategic guidance, framing procedures, guidelines, best practices etc. for coordination, consolidation, synergizing and success of MSH, its incubators, accelerators, CoEs and incubated start-ups.
8. Networking with government, industry, labs, academicians, mentors, service providers and other start-up ecosystem players as required.
9. Plan & execute activities within the pre-approved quarterly budget including verification and recommendation of release of capex/opex
10. Recruitment of other staff in consultation & approval of DIC/MeitY
11. Assignment of roles & responsibilities for effective execution of MSH-IBD
12. Any other responsibilities as assigned by MeitY from time to time.

**C. The desired attributes in the applicants for the position of CEO are as follows:**

1. Proven leadership ability in strategizing, planning and managing technological interventions at a large scale
2. Experience in designing and executing procurement processes (including for the challenge mode) for procuring technological solutions/products/services
3. Exposure in senior executive roles to diverse management techniques and capacity building;
4. Experience of building and managing stakeholder networks
5. Strong analytical skills, including in operational and financial analysis, benchmarking and trend analysis;
6. Strong communication skills with ability to articulate results and issues
7. The CEO shall have an impeccable track record in dealing with the technology industry, particularly in the start-up ecosystem, incubators, accelerators, entrepreneurship, centers of excellence and startups ecosystem stakeholders

**D.** The CEO shall be a graduate with Bachelor of Engineering / Bachelor of Technology/ Any Graduate and Masters in Business Administration (or equivalent), with 10 years of experience in Startups, Investments, Entrepreneurial Ventures, Govt. Policy, strategizing, planning and managing innovation entities in senior executive roles.

**E.** Those candidates, who are already in regular or contractual employment under Central/ State Government, Public Sector Undertakings or Autonomous Bodies, are expected to apply through proper channel or attach a 'No Objection Certificate' from the employer concerned with the application OR produce No Objection Certificate at the time of interview.



**General Conditions applicable to all applicants covered under this advertisement:**

1. Those candidates, who are already in regular or contractual employment under Central / State Government, Public Sector Undertakings or Autonomous Bodies, are expected to apply through proper channel or attach a 'No Objection Certificate' from the employer concerned with the application OR produce No Objection Certificate at the time of interview.
2. Digital India Corporation reserves the right to fill all or some or none of the positions advertised without assigning any reason as it deems fit.
3. The positions are purely temporary in nature for the project of Digital India Corporation and the appointees shall not derive any right or claim for permanent appointment at Digital India Corporation or on any vacancies existing or that shall be advertised for recruitment by Digital India Corporation in future.
4. Digital India Corporation reserves the right to terminate the appointments of all positions with a notice of one month or without any notice by paying one month's salary in lieu of the notice period.
5. The maximum age shall be as on the last date of receipt of the applications. Screening of applications will be based on qualifications, age academic record and relevant experience. The designation against the position shall be mapped as per the approved policy.
6. In case of a query, the following officer may be contacted

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