

**M-11017/2/2017-MS(O&M)**  
Government of India  
Ministry of Electronics and Information Technology  
Electronics Niketan, 6-CGO Complex  
(MS(O&M) Section)

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New Delhi-110 003  
**Dated: 04.03.2021**

**OFFICE ORDER**

***Subject: Delegation of Powers***

In partial modification of this Ministry's Office Order of even number dated 14.10.2020 and 15.01.2021 on the above subject, it has been decided to amend the Para 1.2.5 as under:

Sl. No.	Rule No.	Nature of Power	Authority prescribed in the Rule	Authority who will exercise the power in MeitY	Extent of Power delegated	Remarks
1.2.5	Rule 13	Contingent/ Miscellaneous Expenditure	Ministry	Director (Pers.) OR Deputy Secretary/Joint Director (Pers.) posted in his place	Powers in respect of :  (ix) Expenditure towards payment of canteen bills.  (x) Expenditure towards purchase of Library Books.	Where the Canteen bill amount is up to Rs. 5 Lakhs, Dir. (Pers.) or DS/JD posted in his place have the Full Powers to approve subject to ceiling/restrictions prescribed in Schedule- V of DFPR or as per the instructions issued by Govt. from time to time and without the concurrence of IFD. However, Concurrence of IFD is required where the amount of canteen bill exceeds Rs.5 lakhs per month.

2. The other contents of O.O. dated 14.10.2020 and 15.01.2021 will remain the same.
3. This issues with the concurrence of IFD and approval of Secretary, MeitY.



(Naresh Kumar)  
Deputy Director

To:

1. SS&FA/AS(RK)
2. All GCs
3. Dir(Pers.)/Dir(SB)/Dir(NK)/Dir(Bldg.)/JD(Finance)
4. JD(O&M)/DD(Pers.III)/DD(GC)/DD(Vigilance)/DD(Pers.II)
5. All JDs/DDs/Sections in MeitY
6. SO(Pers.I)/SO(Pers.II)/SO(Pers.III)/DDO, MeitY/PAO, MeitY
7. All CPIOs /Appellate Authorities (RTI)
8. Intra-MeitY Portal/e-Office Cell/MeitY Website Cell

Copy for information to:

1. OSD/PPS to Secretary, DeitY