

Advt. No. DIC/9/(31)/REC/AP/12/20

**Digital India Corporation**

Electronics Niketan Annexe, 6, CGO Complex Lodhi Road, New

Delhi - 110003 Tel.: +91 (11) 24360199, 24301756

Website: [www.dic.gov.in](http://www.dic.gov.in)

**Digital India Corporation** has been set up by the Ministry of Electronics and Information Technology (MeitY), Government of India, to innovate, develop and deploy ICT and other emerging technologies for the benefit of the common man. The objective of Digital India Corporation is to bring the benefits of Information and Communication Technologies (ICT) and other advanced technologies to the common man. Digital India Corporation has been incorporated under Section 8 of the Companies Act as a 'not for a profit company' without having a share capital and limited by guarantee.

**Digital India Corporation is currently inviting applications for the following positions purely on Contract basis / consolidated salaries:**

Sl. No.	Post	No. of Vacancies	Qualification & Experience	Location
1.	Developer (PHP)	03	<ul style="list-style-type: none"><li>BE/MSc./MCA with 2+ years of experience in Development</li></ul>	New Delhi
2.	Project Analyst	01	<ul style="list-style-type: none"><li>BE/ B. Tech</li></ul>	New Delhi

The positions are purely on contract appointment basis for fixed project duration and on consolidated salary.

The **place of posting** shall be in New Delhi but transferable to project locations as per existing policy of Digital India Corporation.

**Applications should be submitted in [specified format only](#).**

**Last date for receipt of applications: 05<sup>th</sup> January, 2021.**

### Details of the Post - Developer (PHP)

<b>Job Title:</b>	Developer (PHP)	<b>Job Category:</b>	Contract Basis - Consolidated Salary
<b>No. of Post:</b>	03	<b>Travel Required:</b>	Yes
<b>Location:</b>	New Delhi	<b>Position Type:</b>	Full Time
<b>Salary:</b>	Commensurate with Experience and Qualification		

#### **Qualification & Experience**

- B.E/MSc./M.C.A with 2+ years of experience in Development

#### **Roles & Responsibilities**

- Contribute in all phases of the development lifecycle for Development
- Produce detailed specifications of system
- Troubleshoot, test and maintain the core product software and databases to ensure strong optimization and functionality
- Develop design models based on requirements documents.
- Support the development of business and requirements artifacts that effectively model the customer's requirements.
- Participate in requirements and design reviews.
- Support system and customer acceptance testing.
- Participate in group improvement activities and initiatives to improve quality.
- Proficiently applies appropriate methodologies to design, code, test, implement and maintain systems.
- Prepare, write, review and maintain effective system documentation

#### **Required Skill Set**

- Working Experience in Wordpress, PHP, Yii, Laravel Framework
- Working Experience of open source like Drupal, WooCommerce, Wikis, Joomla
- Working Experience of web technologies including HTML, CSS, JavaScript, AJAX, JQuery etc.
- Working Experience of relational databases, version control tools and of developing web services using REST and SOAP architecture

#### **Desirable Skill Set**

- Strong knowledge of WordPress Platform, Custom Theme Development and Plugin Development, plugin Integration (WooCommerce, WPML, Membership plugins etc.)
- Knowledge of HTML5, CSS3, JavaScript, PHP/MYSQL and AJAX
- The ability to work on LAMP development environment, cross-browser compatibility issues
- Strong understanding of responsive web design techniques
- Understanding of W3C Web Standards/Semantics and Accessibility Guidelines
- Experience with ReactJS/AngularJS (preferred)

### Details of the Post – Project Analyst

<b>Job Title:</b>	Project Analyst	<b>Job Category:</b>	Contract Basis – Consolidated Salary
<b>No. of Post:</b>	01	<b>Travel Required:</b>	Yes
<b>Location:</b>	New Delhi	<b>Position Type:</b>	Full Time
<b>Salary:</b>	Commensurate with Experience and Qualification		

#### **Qualification & Experience**

- B.E/B. Tech

#### **Job Specification**

A project analyst is responsible for the management and development of new projects once data collection, research and analysis are executed. Duties include active research to design new projects and to prepare and present new ideas to improve current processes which impact the organization's tasks. Proficiency in analytical tasks to make sure the project is supporting its goals and objectives along with coordinating with stakeholders and consultants, conducting internal meetings, reviewing finances, and streamlining the overall workflow, with the primary aim of keeping the project on schedule.

#### **Roles & Responsibilities**

- Maintain project assets, communications and databases, evaluates and monitor project progress, reviews and reports on project budget
- Develop project strategy plans based on logical framework approaches to maintain project timeframes, objectives and communications
- Create and manage documentation and reports for projects
- Proficiency in excellent verbal and written communication skills
- Strong analytical and problem-solving abilities
- Contributing to project planning, budgeting, and overall strategy.
- Conducting and presenting a feasibility analysis for proposed projects.
- Establishing key performance indicators.
- Monitoring and evaluating and analyzing project data and producing insights to optimize performance, identifying problems and shortfalls and proposing solutions
- Proficiency of working with Data Visualization tools like MS-Excel, Tableau/Power BI, SQL and comfortable with any programming language(R/Python)
- Perform data analysis for the development of corrective action and reporting using aforementioned tools
- Monitoring project management standards and execution, analyzing and compiling executive reporting on project governance, status and performance metrics.

**General Conditions applicable to all applicants covered under this advertisement:**

1. For each post, a separate application is necessary. The candidate should clearly mention the post and state clearly on the envelope / email of the application
2. Those candidates, who are already in regular or contractual employment under Central / State Government, Public Sector Undertakings or Autonomous Bodies, are required to apply through proper channel or attach and 'No Objection Certificate' from the employer concerned with the application. Or produce No objection Certificate at the time of Interview
3. The years of experience mentioned as requirement shall be of post-qualification.
4. Digital India Corporation reserves the complete right to fill all or some or none of the positions advertised without assigning any reason as it deems fit.
5. Digital India Corporation reserves the right to fix threshold of standards for screening. Written examination would be conducted where necessary at the discretion of Digital India Corporation. Only short listed candidates shall be invited for selection interviews.
6. All the Positions are purely temporary in nature for the project of Digital India Corporation and the appointees shall not derive any right or claim for permanent appointment at Digital India Corporation or on any vacancies existing or that shall be advertised for recruitment by Digital India Corporation in future.
7. Digital India Corporation reserves the right to terminate the appointments of all positions with a notice of one month or without any notice by paying one month's salary in lieu of the notice period.
8. Preference would be given to the candidates having working experience in the respective state for which the candidate has applied for.
9. The maximum age shall be as on the last date of receipt of the applications. Screening of applications will be based on qualifications, age academic record and relevant experience.
10. No TA/DA will be paid to the Local/Outstation candidate.

**Guidelines for Submission of Application for all the applicants:**

- a. Interested candidates who fulfill the necessary requirements may **download the application** form from <https://dic.gov.in> and apply in the prescribed format and manner along with copies of certificates (regarding proof of age, qualification, experience, etc.) and submit / send the same in a sealed envelope, super scribing the envelope:

**"Application for the post of \_\_\_\_\_", to reach the undersigned on or before the closing date of receipt of application.**

**Address for Submission of Application -  
Sr. General Manager (Admin./HR)  
Digital India Corporation  
Electronics Niketan Annexe,  
6, CGO Complex Lodhi Road  
New Delhi - 110003  
Tel.: +91 (11) 24360199, 24301756**

- b. An advance copy of the application can also be submitted through email along with the scanned copy of the application in the prescribed format along with the copies of the certificates (regarding proof of age, qualification, experience, etc.) to the following Email - [dicadmin-hr@digitalindia.gov.in](mailto:dicadmin-hr@digitalindia.gov.in)

The Subject of the email should clearly mention “Application for the post of \_\_\_\_\_”

**Last date for receipt of applications: 05<sup>th</sup> January, 2021.**

*Applications should be submitted in the prescribed format ONLY. Incomplete applications or Applications without the requisite information asked for / without signature / without photograph / without copies of certificates / without proof of experience and applications received after the due date shall not be considered.*

**No interim correspondence will be entertained. Canvassing in any form will result in disqualification.**

**Sr. GM (Admin./HR)  
Digital India Corporation**