

APPLICATION FOR THE POST OF DIRECTOR GENERAL, NIELIT

PART – I

PROFORMA FOR APPLICATION

Mode of Recruitment (A) Direct Recruitment (B) Transfer (*Absorption*) / Deputation
(*please tick the relevant option*)

1. Name in full :

Affix passport size
photograph

2. Name and Address :
(In Block Letters)

3. Father's name :

4. Sex : Male / Female

5. Nationality :

6. Date of Birth : Age: _____Y_____M_____D
(*proof of Date of Birth must be enclosed*) (*as on closing date of application*)

7. Marital Status :

8. Whether belong to
SC/ST/OBC/PH/General
(*in case of SC/ST/OBC/PH proof shall be enclosed*)

9. Address for correspondence (with pin code)
(*Tel.No., Mobile No. FAX & e-mail, if any*)

10. Permanent Address :

11. (A) Academic & Professional Qualifications:
(Beginning with Graduation)

Name of the Instt./Board/University	Year of passing	Examination / Degree	Percentage of marks in Aggregate and Division

(specify the gap with reasons in Education career)

12. Field of Specialization:

13. Resume of Research work and publications:
(one set of reprints to be furnished, if available)

14. Employment history in chronological order & experience:
(attach separate sheet in following format, if necessary)

Name & address of employer/Organization / Institution	Period of service		Designation of the post held	Scale of pay and Basic Pay (with Pay Band & GP)	Detailed description of work	Reasons for leaving each post
	From	To				

15. Professional Training:

Organization	Details of Training	Period	
		From	To

16. Achievements in the career which
may support your candidature :

17. Details of present employment :

- i) Designation of the post held :
- ii) Scale of pay of the post :
- iii) Total emoluments per month now drawn :
(with break up – Basic, GP, HRA, DA, TA etc.)
- iv) Whether present post is held on regular / tenure /
Deputation or ad-hoc basis and since when :
- v) If on deputation, details of post held on
Regular basis / scale of pay and since when :
- vi) Name of the Organization with full address indicating
Name and Designation of the contact person
And Telephone / FAX number :
- vii) Category of the Organization :
 - (a) Government / State Government
 - (b) PSU / Autonomous Body
 - (c) Private

18. A brief write-up as to how you plan to take NIELIT forward as its Director General.

19. Any other information :

Declaration: I hereby solemnly declare that all the above statements are true and correct to the best of my knowledge and belief. Nothing is false or has been concealed / distorted. If at any time, I am found to have concealed / distorted any material information my appointment shall be liable to summary termination without notice.

Place : _____

Signature: _____

Date : _____

Name of the applicant : _____

e-mail ID : _____

Tel. No.: _____

Mobile No.: _____

PART – II

(To be filled in by the Competent Authority in the case of candidates who are Presently working in Government / PSU / Autonomous Organizations only)

Certified that :

- (i) The information given above by the officer is correct.
- (ii) No Vigilance / Disciplinary Proceedings are either pending or contemplated against the above mentioned officer.

Date: _____

Signature: _____

Name : _____

Designation: _____

Department: _____

Organization : _____