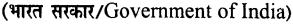


भारतीय दूरसंचार विनियामक प्राधिकरण

TELECOM REGULATORY AUTHORITY OF INDIA





महानगर दूरसंचार भवन, जवाहर लाल नेहरू मार्ग. Mahanagar Doorsanchar Bhawan, Jawahar Lal Nehru Marg (पराना मिन्टो रोड) नई दिल्ली-110002 (Old Minto Road), New Delhi-110002 फैक्स/Fax: +91-11-23213294

क्राइन्द्रेगक कार्यालय (स. ए. वि. छेन्द्र)

व्यक्ति देनांक 23/10/15

F.No.21-4/2011-GA

Dated: 19th October, 2015

To

Sir.

Dr Ajay Kumar Director General National Informatics Centre 3rd Floor, A Block CGO Complex Lodhi Road New Delhi - 110 003

Sub: Office Automation in TRAI - reg.

leading to dispensing with physical movement of files.

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TO It has been decided to digitize all the physical records and files in TRAI and monitor Dak and file movement online. These two steps would be a precursor to online filing and processing

In this context, it appears that NIC has already done lot of work in this field and a 2. suitable product has been launched by your organization. We would like to request you to give a demonstration to showcase the capabilities of NIC's software and also to assess the suitability of the same for TRAI. The cost of the software may also be indicated. TRAI is a small organization with a total regular manpower of less than 200 and around 100 desk stations.

An early action in this regard will be highly appreciated.

Thanking you,

24/10/15

Yours faithfully